

# Overview & Scrutiny Committee

## Agenda

**Monday, 26 September 2022 6.30 p.m.**  
**Committee Room One - Town Hall, Mulberry  
Place, 5 Clove Crescent, London, E14 2BG**

### Members:

**Chair:** Councillor Musthak Ahmed

**Vice Chair:** Councillor Abdul Mannan

Councillor Maisha Begum, Councillor Bodrul Choudhury, Councillor Marc Francis,  
Councillor Asma Islam, Councillor Ahmodur Khan, Councillor Sabina Khan and  
Councillor Abdul Malik

### Co-opted Members:

Jahid Ahmed and Halima Islam

**Deputies:** Councillor Faroque Ahmed, Councillor Rachel Blake, Councillor  
Mohammad Chowdhury, Councillor Saif Uddin Khaled, Councillor Kamrul Hussain and  
Councillor Abdul Wahid

[The quorum for this body is 3 voting Members]

### Contact for further enquiries:

David Knight, Democratic Services,  
david.knight@towerhamlets.gov.uk  
020 7364 4878

1st Floor, Town Hall, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG  
<http://www.towerhamlets.gov.uk/committee>



## Public Information

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The meeting will be broadcast live on the Council's website. A link to the website is detailed below. The press and public are encouraged to watch this meeting on line.

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## **A Guide to Overview and Scrutiny Committee**

The Local Government Act 2000 established the overview and scrutiny function for every council, with the key roles of:

- Scrutinising decisions before or after they are made or implemented
- Proposing new policies and commenting on draft policies, and
- Ensuring customer satisfaction and value for money.

The aim is to make the decision-making process more transparent, accountable and inclusive, and improve services for people by being responsive to their needs. Overview & Scrutiny membership is required to reflect the proportional political makeup of the council and, as well as council services, there are statutory powers to examine the impact of work undertaken by partnerships and outside bodies, including the Crime and Disorder Reduction Partnership and local health bodies.

In Tower Hamlets, the function is exercised by the Overview & Scrutiny Committee (OSC). The OSC considers issues from across the council and partnership remit. The Committee has 3 Sub-Committees which focus on health, housing and grants.

### **Public Engagement**

OSC usually meets once per month (a few days before Cabinet, to allow scrutiny of decisions scheduled to be made there). These meetings are open to the public to attend, and a timetable for meeting dates and deadlines can be found here. The committee's quorum is three voting members.

# London Borough of Tower Hamlets

## Overview & Scrutiny Committee

Monday, 26 September 2022

6.30 p.m.

### SECTION ONE

#### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

#### 2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS (PAGES 9 - 10)

Members are reminded to consider the categories of interest in the Code of Conduct for Members to determine whether they have an interest in any agenda item and any action they should take. For further details, please see the attached note from the Monitoring Officer.

Members are reminded to declare the nature of the interest and the agenda item it relates to. Please note that ultimately it's the Members' responsibility to declare any interests form and to update their register of interest form as required by the Code.

If in doubt as to the nature of your interest, you are advised to seek advice prior to the meeting by contacting the Monitoring Officer or Democratic Services

#### 3. UNRESTRICTED MINUTES (PAGES 11 - 20)

To confirm as a correct record of the proceedings the unrestricted minutes of the last meeting of the Overview and Scrutiny Committee held on 26 July 2022.

#### 4. REQUESTS TO SUBMIT PETITIONS

To receive any petitions (to be notified at the meeting).

#### 5. ACTION LOG

To note the Boards Action Log.



## 6. FORTHCOMING DECISIONS (PAGES 21 - 44)

The Committee is asked to **note**:

1. The most recent editions of the Forward Plan.
2. The Forthcoming Decisions Plan (or 'Forward Plan') will be published at least **28 days before each Cabinet meeting** setting out information on all the Key Decisions that are expected to be taken at that meeting, along with other Cabinet decisions where known.
3. Publication dates for future Forthcoming Decision Plans are available on the [Cabinet web pages](#). In advance of being published on the new Plan, individual notices of new Key Decisions will be published as they are known and these are listed as [New Issues](#).

## 7. STRATEGIC PERFORMANCE MONITORING

### 7.1 P3 BUDGET MONITORING REPORT

To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money

Members are asked to refer to the report included in the Cabinet - Wednesday, 28<sup>th</sup> September 2022 5.30 p.m. as published on the Council's website.

[Tower Hamlets Council - Agenda for Cabinet on Wednesday, 28th September, 2022, 5.30 p.m.](#)

## 8. SCRUTINY SPOTLIGHT

### 8.1 CUSTOMER SERVICE UPDATES AND IMPROVEMENTS

To review resident access to services and consider how the council ensures its services are accessible for those who find it difficult to access digital provision.

Members are asked to refer to the report included in the Cabinet - Wednesday, 28<sup>th</sup> Wednesday 2022 5.30 p.m. as published on the Council's website.

[Tower Hamlets Council - Agenda for Cabinet on Wednesday, 28th September, 2022, 5.30 p.m.](#)

## 9. WORK PROGRAMME

### 9.1 OSC WORK PROGRAMME (Pages 45 - 64)

To agree the scrutiny work programme



## **10. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS**

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated – 30 minutes).

## **11. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

To consider any other unrestricted business that the Chair considers to be urgent.

## **12. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

### **EXEMPT/CONFIDENTIAL SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

## **SECTION TWO**

## **13. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS**

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated 15 minutes).

## **14. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT**



To consider any other exempt/ confidential business that the Chair considers to be urgent.

**Next Meeting of the Overview & Scrutiny Committee**

Monday, 24 October 2022 at 6.30 p.m. to be held in Committee Room One - Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG



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**Tower Hamlets Council**  
Town Hall  
Mulberry Place  
5 Clove Crescent  
E14 2BG

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# Agenda Item 2

## **DECLARATIONS OF INTERESTS AT MEETINGS– NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

### **(i) Disclosable Pecuniary Interests (DPI)**

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

**DPI Dispensations and Sensitive Interests.** In certain circumstances, Members may make a request to the Monitoring Officer for a dispensation or for an interest to be treated as sensitive.

### **(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)**

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

### **(iii) Declarations of Interests not included in the Register of Members' Interest.**

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

### **Guidance on Predetermination and Bias**

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

### **Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting**

In such circumstances the member may not vote on any reports and motions with respect to the matter.

**Further Advice** contact: Janet Fasan, Director of Legal and Monitoring Officer, Tel: 0207 364 4800.

## **APPENDIX A: Definition of a Disclosable Pecuniary Interest**

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either—  (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE**

**HELD AT 6.33 P.M. ON THURSDAY, 28 JULY 2022**

**COMMITTEE ROOM ONE - TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present:**

Councillor Musthak Ahmed (**Chair**)  
Councillor Abdul Mannan (**Vice-Chair**) (Scrutiny Lead for Housing and  
Regeneration),  
Councillor Bodrul Choudhury (Member) (Scrutiny Lead for Children's and  
Education),  
Councillor Marc Francis (Member)  
Councillor Asma Islam (Member)  
Councillor Ahmodur Khan (Member) (Scrutiny Lead for Health and Adults),  
Councillor Sabina Khan (Member) (Scrutiny Lead for Resources and  
Finance),  
Jahid Ahmed (Co-Opted Member)  
Halima Islam (Co-Opted Member)

**Others Present:**

Councillor Saied Ahmed (Cabinet Member for Resources and the  
Cost of Living)

**Officers Present:**

Stephen Bramah – (Corporate Head of Strategy and Improvement)  
Sharon Godman – (Director, Strategy, Improvement and  
Transformation)  
Afazul Hoque – (Head of Corporate Strategy & Policy)  
Daniel Kerr – (Strategy and Policy Manager)  
David Knight – (Democratic Services Officer, Committees,  
Governance)  
Will Tuckley – (Chief Executive)

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Abdul Malik (Scrutiny  
Lead for Community Safety).

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND  
OTHER INTERESTS**

No Member declared a potential interest at the meeting.

### 3 UNRESTRICTED MINUTES

#### 3.1 Minutes of the Overview and Scrutiny Committee held on Monday, 4th July 2022

The Chair **Moved** and it was:-

#### RESOLVED

That the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 7<sup>th</sup> June 2022 be approved and signed by the Chair as a correct record of the proceedings.

#### MATTERS ARISING

The Chair:

1. Reminded Members that following points raised by Councillor Francis the Committee had **Requested**:
  - I. Information on the performance of youth services since the provision has been commissioned had not yet been received (**e.g.**, progress made to date; how the challenges have been managed and moving forward how will this improve provision; and what targets have been set for the provision and how they will be monitored) and
  - II. Information on the actual scale of digital exclusion in the Borough was outstanding (**e.g.**, how digital skills vary for different groups of residents and some of the barriers to digital inclusion).
2. **Thanked** Councillor Mark Francis for raising these issues and requested officers to provide this information.
3. **Reminded** the Committee that Councillor Sabina Khan had accepted the nomination for the Scrutiny Lead for Resources and Finance.

#### 4. REQUESTS TO SUBMIT PETITIONS

Nil items

#### 5. FORTHCOMING DECISIONS

The Committee **noted** Cabinet forward plan and that for the most up to date version, Members were recommended to check the Cabinet web pages on the [council's website](#).

## 6. STRATEGIC PLAN 2022-2026

### 6.1 Strategic Plan 2022 - 2026

The Committee considered a report that presented the Strategic Plan 2022 to 2026 which is the Council's main corporate business plan. That embeds the Mayor's vision and the administration's manifesto into a high-level policy framework and demonstrates how they will be delivered alongside the Council's statutory duties. A summary of the discussions on this report is outlined below.

The Committee

- ❖ **Noted** that the Covid-19 pandemic has resulted in very high levels of public spending and LBTH would have been £34 million pounds over budget if it had not received funding from the Government to cover the spending pressures and income losses due to Covid and had enabled LBTH to have a balanced position of for the last financial year.
- ❖ **Noted** that the Plan sets a framework for performance monitoring and reporting.
- ❖ **Noted** that it is **(i)** supported by and aligned with the Medium-Term Financial Strategy and **(ii)** accompanied by an Annual Delivery Plan that sets out how the Plan priorities will be delivered in 2022/23.
- ❖ **Noted** that Annual Delivery Plans will be published each year until 2025/26.
- ❖ **Noted** as mentioned earlier that the plan is based on the Mayor's election manifesto, the Council's statutory duties, and the ambition to keep improving customer service and ways of working.
- ❖ **Noted** that the Councils commitment to equality, diversity, inclusion, and community cohesion also runs through the plan.
- ❖ **Agreed** that it is important that LBTH is able to offer a support package to care leavers to provide educational and training opportunities that will improve their vocational and educational profile and open up future employment opportunities. Therefore, Members **wanted** details on how LBTH children in care and care leavers will be supported and prioritised with access to work opportunities.
- ❖ **Agreed** that in regard to the control of rent levels housing providers must have robust systems of internal control in place to ensure that rents are being charged appropriately and therefore **wanted** clarification on socially affordable rents stated at 30-40% of average market rents.
- **Wanted** to know if this is the right time to bring housing services back under the direct management of the Council, as other councils have done (**e.g.**, would the insourcing of Tower Hamlets Homes (THH) better align housing management and maintenance services to meet resident needs and place the full range of housing services at the heart of the Council's efforts to improve outcomes for all our residents). Accordingly, it was **agreed** that with regard to the Councils investment in public services they should have the details on the consultation

process by bringing outsourced services such as THH back into public hands.

- ❖ **Agreed** that with the Council now has to brace itself for a long recession as energy prices surge to unprecedented levels, leaving many residents at risk of economic hardship. **Accordingly** wanted details on the Council's communication strategy on the cost-of-living crisis and how residents can feedback.
- ❖ **Welcomed** the £2.2 million package to support LBTH residents with the cost-of-living crisis (**e.g.** for example by freezing council tax for four years).
- ❖ **Wanted** assurance on residents' accessibility to resident hubs and idea stores.
- ❖ **Agreed** that it wanted to know how the Strategic Plan will address genuine and growing concerns on the safety of women and girls which is an urgent public safety issue that the Council and its partners need to act on.
- ❖ **Considered** the common issues in regard to the ongoing challenge and level of complaints on waste collection and recycling rates including repeated missed collections, poor complaint handling and monitoring, as well as issues with assisted collections for those with disabilities or mobility problems.
- ❖ **Considered** that given the problems in recruiting and retaining frontline health and social care staff due to burnout from the pandemic and higher pay rates being available elsewhere and therefore, wanted to know how the Council will tackle this shortage and its approach to making free home care sustainable; and
- ❖ Following on discussions how the Council has sought to increase progression of people from culturally and ethnically diverse backgrounds into senior roles in the Council. **Requested** assurances on how the Council plans to improve the diversity of the workforce, especially in regard to senior levels.
- ❖ **Agreed** that they will (i) continue to monitor and review the progression of people from culturally and ethnically diverse backgrounds into senior roles in the Council; and (ii) endeavour to work closely with Cabinet colleagues to ensure LBTH residents receive the best level of support and service.
- ❖ **Proposed** that Members should be involved in scrutinising the setting of targets and measures of the strategic plan, either through a formal committee meeting or via a briefing session.

Accordingly, the Committee **resolved** that having considered the Council's draft strategic plan 2022-26 made the following recommendations on areas for improvement and further consideration.

- a) **How** will children in care and care leavers will be supported and prioritised with access to work opportunities.
- b) **Wanted** clarification on socially affordable rents stated at 30-40% of average market rents.

- c) **Requested** details on the consultation process in relation to the proposed insourcing of THH to consider how the Council is shown that it is one that listens and works for everyone (**e.g.** by carrying out fair and worthwhile consultations on such proposals).
- d) **How** residents can feedback on the Council's communication strategy in regard to the cost-of-living crisis.
- e) **Wanted** assurance on local communities accessibility to resident hubs and idea stores.
- f) **How** will the plan address genuine and growing concerns on women's safety?
- g) **Requested** details on the approach to dealing with the ongoing challenge and level of complaints on waste collection and recycling rates.
- h) **How** will the Council tackle the shortage of health and social care staff and its approach to making free home care sustainable; and
- i) **Wanted** assurances on how the Council intends to progress the diversity of the workforce, especially at senior levels.

## 7. OSC WORK PROGRAMME FOR 2021- 2022

### 7.1 OSC Work Programme

The Committee's received and noted the Draft Overview and Scrutiny Work Programme. The main points of the discussions on the Work Programme is summarised below:

The Committee:

- ❖ Was **informed** that prior to tonight's meeting, all members of the scrutiny sub-committees had been able to use part of their first committee meetings to feed in their suggestions for the work programme.
- ❖ Was **reminded** that there had been a scrutiny awayday on the 16<sup>th</sup> July to develop the scrutiny work programme and consider how Members might best align the work programme with the Council's strategic priorities, resident's concerns, and key policy issues.
- ❖ **Agreed** that the goal was to produce a co-ordinated and tight work programme between all committees, which would look at fewer issues in more depth to ensure OSC and its sub-committees are adding value and supporting the Council to deliver service improvements.
- ❖ **Noted** that the work programme is intended be robust and covers key areas that will both impact and benefit to residents including:
  1. waste and recycling and public realm issues.
  2. housing regeneration and support to homeless applications.
  3. youth justice, youth provision, young people's education children social care and SEND.
  4. access to GP services, tackling obesity, mental health provision and ICS delivery
  5. customer service strategy and climate emergency; and

- 6. food poverty and women's safety
- ❖ **Noted** that the draft scrutiny work programme would be shared with Members over the next few weeks as part of the development of the Committees plans.
- ❖ **Noted** that the officers supporting the committee will also be engaging officers, services, and partners to help them better understand the Committee's expectations over the course of the year. With the final programme to be signed off at the Committees meeting in September.

## 8. APPOINTMENT OF CO-OPTED MEMBERS TO SCRUTINY COMMITTEE AND SUB COMMITTEES

### 8.1 Appointment of Co-opted Members to Scrutiny Committee and Sub Committees

The Committee received and noted a report regarding the recruitment process for a number of co-opted member roles and to agree that the selected candidates be appointed to the Committee and to its three sub committees. The main points of the discussion on the report summarised as follows:

The Committee:

- ❖ **Noted** that as was reported to the Committee in June 2022, the Local Government Act 2000 provides that the Committee and its sub committees may include persons who are not members of the Council. The Council's Overview and Scrutiny Procedure Rules and the terms of reference for the Committee and its three sub committees together provide that scrutiny at LBTH shall include the following 12 co-opted member roles:
  - a) OSC has two co-opted resident representative members.
  - b) Housing and Regeneration Scrutiny Sub Committee has two co-opted members: a leaseholder representative and a tenant representative.
  - c) Health and Adults Scrutiny Sub Committee has two co-opted members – a resident representative and a representative nominated from Healthwatch Tower Hamlets (**see below**).
  - d) Children and Education Scrutiny Sub Committee includes a co-opted representative from the Muslim community.
  - e) Five statutory education co-optees (**see below**).
- ❖ **Noted** that an open recruitment process has been undertaken to select preferred candidates for roles (a) – (d) as detailed above and the report outlines the outcome of this process and asks the Committee to formally appoint the selected preferred candidates.
- ❖ Was **informed** that the Council's scrutiny arrangements provide for the appointment of statutory education co-optees who sit on the Children's and Education Scrutiny Sub Committee. These statutory education co-optees are not chosen through open recruitment and are not considered directly in this report. Statutory education co-optees were appointed at the Committee meeting in June 2022 which also



appointed the Healthwatch Tower Hamlets nominee to the Health and Adults Scrutiny Sub Committee.

- ❖ **Noted** that the Council's Code of Conduct for Members applies to scrutiny co-optees. Training will be provided by officers to the co-opted representatives on the Code of Conduct which will include declarations of interest, exempt reports, and data protection.
- ❖ **Noted** that an advert promoting the roles was put on the Council's website and the roles were also advertised through social media. Shortlisting and interviews for each role were undertaken by a dedicated mixed interview panel including the Chair of the Committee or relevant scrutiny subcommittee and officers.
- ❖ **Noted** that (i) as a result of the selection process, the candidates below were selected to serve as co-opted members for the roles shown; and (ii) the Committee is asked to formally appoint the persons listed below to the co-opted roles indicated for the period of the current administration.

<b>Body</b>	<b>Role</b>	<b>Co-optee</b>
Overview & Scrutiny Committee	Resident Rep 1	Halima Islam
Overview & Scrutiny Committee	Resident Rep 2	Jahid Ahmed
Housing and Regeneration Sub	Tenant Rep	Mahbub Anam
Housing and Regeneration Sub	Leaseholder Rep	Susanna Kow
Children and Education Sub	Muslim community Rep	Shiblu Miah
Health and Adults Sub	Resident Rep	TBC*

The Chair Moved and it was:- **AGREED**

1. That the appointment of the persons listed in the table above to the co-opted positions indicated.

\*Recruitment for the resident rep on the Health and Adults Scrutiny Sub Committee has been delayed. Once a preferred candidate has been selected for this role, a report will be presented to a future meeting of the Committee for formal approval.

## 9. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

Whilst there are no pre-decisions questions the committee requested a response to the questions on both the Recycling Rate and the percentage of completed Education Health Care Plan (**Item 10.2 refers**).

## 10. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

### 10.1 OSC Action Log 2022-23

Noted.

### 10.2 Annual Strategic Performance Report 2021/22

It was **agreed** that as part of the regular review of the Annual Strategic Performance Report 2021/22 Members should have going forward have time to properly consider the Report.

Accordingly, the Committee raised a number of questions and subsequent to the meeting received the following:

- ❖ **Question:** The Committee requested for the outturn of the recycling rates for 2021/22 as there was no figure shown in the most recent quarter of the performance reporting.
- ❖ **Answer:** Recycling rate for 2021/22 – 19.7%
- ❖ **Question:** The Committee raised concerns on the low percentage of education health care plan assessments completed at 29% and wished to ascertain what and how this was measured.
- ❖ **Answer:**
  - A. The figure of 29% for completed EHCP's relates to those completed within the 20-week timescale. The remaining 71% of EHCP's will have been in progress and will be completed, albeit having taken longer than we would have liked. Q4 was a particularly challenging period, and earlier periods showed increased performance in this area. Additional resources have been put in place which are starting to have an impact. It was **noted** that current cumulative performance is 35% (year to date) and increasing with May (42%), June (45%) and July (45%) demonstrating an improved trajectory. **Noted** that weekly meetings are held with services to monitor the impact of the increasing demand for EHCPs on timeliness of advice requests coming back into the SEN Service.
  - B. This measure is a SEND improvement plan priority and is an inspection risk. It has been suggested as an additional focus measure by the Corporate Director. There is a statutory timescale for the completion of an EHCP assessment and benchmarking data is available. Data is also available for quarterly reporting. The challenge the service may have for this measure is that there is already a lot of focus on this measure. The target for this measure is cumulative. The services are working on a backlog of cases which they plan to clear by the autumn term. In terms of benchmarking, the national figure for EHC timeliness is expected to be around 50% for 2020/21. The targets are based on a modelling of number of monthly assessment requests and an

internal target of 95% completion rate for all new cases Q1 target = 26%; Q2 target=35%; Q3 target =46%; and Q4 and end of year target =53%.

The Chair **thanked** Cllr Saied Ahmed (Cabinet Member for Resources and Cost of Living) and Will Tuckley (Chief Executive) for their attendance and providing responses to the committee's questions.

**11. EXCLUSION OF THE PRESS AND PUBLIC**

As the agenda circulated had no exempt/confidential reports and there was therefore no requirement to exclude the press and public to allow for its consideration.

**12. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS**

There were no exempt pre-decisions questions.

**13. MEETING CLOSED**

As there was no other business the Chair declared the meeting closed and reminded Members that the next meeting is scheduled for [Monday, 26th September 2022, 6.30 p.m.](#)

**The meeting ended at 8.17 p.m.**

**Chair, Councillor Musthak Ahmed  
Overview & Scrutiny Committee**

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## **THE FORWARD PLAN**

**Published: 30 August 2022**

Contact            Matthew Mannion  
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Email:             [matthew.mannion@towerhamlets.gov.uk](mailto:matthew.mannion@towerhamlets.gov.uk)  
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## Forward Plan August 2022

The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

## **Tower Hamlets Council** **Forthcoming Decisions Plan**

### **What is this document?**

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
  - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

### **Key Decisions**

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

### **Publication of Forthcoming Decisions**

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

### **Urgency**

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

### **Make your views known**

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

## Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

## Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## Contact Details for this Plan

Contact: Matthew Mannion  
Officer: Head of Democratic Services  
Email: [matthew.mannion@towerhamlets.gov.uk](mailto:matthew.mannion@towerhamlets.gov.uk)  
Telephone: 020 7364 4651



## Forward Plan August 2022

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<b>Decision Title</b>	<b>Due Date</b>	<b>Page No.</b>
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\* New Issues published since the last Forward Plan

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<b>Title of Report</b>	<b>Additions to the Approved Capital Programme 2022-23 to 2024-25</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>Following the approval of the £759.209m capital programme for the period 2021-2024 by Cabinet on 9th February 2022, further capital projects which support the Council's strategic priorities have been identified and, where funding sources are available for allocation, have been progressed through the capital governance process.</p> <p>This report seeks approval by Cabinet for schemes that have progressed through the governance process and been considered by the Capital Strategy Board for inclusion into the 2022-25 Approved Capital Programme and for those where formal changes to the agreed budget or scheme detail is required at the earliest opportunity, to ensure that the pace of delivery is maintained.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22
<b>Community Plan Theme</b>	<b>All Priorities</b>
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Adults, Health and Wellbeing
Who will be consulted before decision is made and how will this consultation take place	n/a Targeted consultation has been undertaken in accordance with the information provided in the PIDs
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Initial EIAs form part of the PID approval process for individual capital programme areas
Contact details for comments or additional information	Roselyn Unegbu (Interim Head of Capital Delivery) roselyn.unegbu@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Forward Plan August 2022

<b>Title of Report</b>	<b>Approval of the action plan arising from the Housing and Regeneration Scrutiny Sub-committee's Fire Safety Review Report (September 2021)</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	The Mayor and Cabinet are asked to approve the actions which follow the report of the Housing & Regeneration Scrutiny Sub-Committee's review on fire safety in the borough. This review was requested by the sub-committee's Chair in the wake of the fire at New Providence Wharf on 7 May 2021.		

<b>Decision maker</b>	<b>Cabinet</b>		
Date of decision	28/09/22		
<b>Community Plan Theme</b>			
<b>Cabinet Member</b>			
Who will be consulted before decision is made and how will this consultation take place	N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>IT Contract Procurement Approval Q1 2022</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>The Council holds a portfolio of contracts for IT applications, and other services where the cost of change is likely to exceed any saving from re-procurement and need to agree an appropriate way of managing these.</p> <p>Renewing support and maintenance of these contracts will ensure service continuity, minimise the risk of critical service failure, and maximise return on</p>		

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	investment on these contracts.
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<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22
<b>Community Plan Theme</b>	
<b>Cabinet Member</b>	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	Digital Portfolio Board Members Legal – Jonathan Fox Procurement – Neil Ward, Peter Maskell Finance – Allister Bannin, Nisar Visram  Discussion at Digital Portfolio Board Review with Services using the applications in scope – eg Finance Systems board Review with Legal, Finance and Procurement colleagues
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Adrian Gorst (Divisional Director, IT) <a href="mailto:adrian.gorst@towerhamlets.gov.uk">adrian.gorst@towerhamlets.gov.uk</a>
What supporting documents or other information will be available?	IT Contract Procurement Approval - Appendix 1
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Appendix 1 is exempt, as it is commercially sensitive data. Publishing it will reduce the Council's commercial leverage with the intended suppliers.
<b>Title of Report</b>	<b>Customer Service Updates and Improvements – Combined Report</b>
	Ward All Wards
	Key Decision? No
<b>Summary of Decision</b>	The report provides an update on customer services across the council. It also outlines actions to make necessary improvements and makes recommendations for noting, approving and recommending to Cabinet.  The report includes an update on the 4 key access channels:- Telephone Website Social Media and

Forward Plan August 2022

	Face to face
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<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22		
<b>Community Plan Theme</b>	<b>A council that works for you and listens to you</b>		
<b>Cabinet Member</b>	Cabinet Member for Environment and the Climate Emergency, Cabinet Member for Regeneration, Inclusive Development and Housebuilding		
Who will be consulted before decision is made and how will this consultation take place	Community and Voluntary Sector Partners All Council Directorates  Community and Voluntary Sector Partners All Council Directorates		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes		
Contact details for comments or additional information	Raj Chand (Director, Customer Services) raj.chand@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Wapping Bus Gateway Review</b>	Ward St Katharine's & Wapping	Key Decision? Yes
<b>Summary of Decision</b>	Review of Wapping Bus Gateway		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22
<b>Community Plan Theme</b>	<b>A clean and green future</b>
<b>Cabinet Member</b>	Cabinet Member for Environment and the Climate Emergency
Who will be consulted before decision is made	Relevant internal and external stakeholders including, but not limited to, emergency services, local schools and Transport for London have also been

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and how will this consultation take place	<p>consulted.</p> <p>Surveys on the proposals have been issued to residents in the areas directly affected. The survey is also available for the general public to complete.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes		
Contact details for comments or additional information	<p>Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	Previous reports on the affected areas.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Development of London Dock School – Appropriation for Planning Purposes and use of Section 203 Powers (Rights of Light)</b>	Ward St Katharine's & Wapping	Key Decision? Yes
<b>Summary of Decision</b>	Authority is sought to grant S.203 Planning Powers to assist with the development of London Dock School and appropriation of Rights of Light Matters		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22		
<b>Community Plan Theme</b>	<b>Accelerate Education</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	N/A  N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional	<p>Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk</p>		

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information				
What supporting documents or other information will be available?	<p>Copy of the draft Injunction</p> <p>Report from Rights of Light Specialist</p> <p>Existing Planning Permission</p>			
Is there an intention to consider this report in private session and if so why?	<p>Partly Exempt (Part of the report will be exempt)</p> <p>The valuations received from the external consultant is exempt as it provides sensitive material for future negotiations</p>			
<b>Title of Report</b>	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;"><b>Watney Market: Approval to install Sprinklers and Emergency Lighting.</b></td> <td style="width: 20%;">Ward Shadwell</td> <td style="width: 20%;">Key Decision? Yes</td> </tr> </table>	<b>Watney Market: Approval to install Sprinklers and Emergency Lighting.</b>	Ward Shadwell	Key Decision? Yes
<b>Watney Market: Approval to install Sprinklers and Emergency Lighting.</b>	Ward Shadwell	Key Decision? Yes		
<b>Summary of Decision</b>	<p>Approval is sought through to initiate works at the Watney Market car park. Currently the sprinkler systems within the commercial element are beyond their economic life and can no longer be maintained. As a result, there is no guarantee in case there is a fire that they will work, and this is considered a major risk considering the two residential blocks above. Furthermore, the emergency lighting in the basement carpark is damaged beyond repair, providing a health and safety issue as well as encouraging Anti-Social Behaviour.</p>			

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22
<b>Community Plan Theme</b>	<b>A council that works for you and listens to you</b>
<b>Cabinet Member</b>	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	N/A N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in	No, Unrestricted

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private session and if so why?			
<b>Title of Report</b>	<b>Procurement of Highways and Street Lighting Contract</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	This report is to seek approval to undertake the tender process to procure a new highways and street lighting contract, including the details and proposed term of the contact		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Cabinet Member for Environment and the Climate Emergency		
Who will be consulted before decision is made and how will this consultation take place	N/A N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk		
What supporting documents or other information will be available?	LONDON BOROUGH OF TOWER HAMLETS Procurement of Highways & Street Lighting Works Contracts September 2022		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Budget Monitoring 2022/23 Quarter 1 including Capital</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	Budget Monitoring 2022/23 Quarter 1 including Capital		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Cost of Living		



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Who will be consulted before decision is made and how will this consultation take place	N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Liveable Streets Review</b>	Ward Bethnal Green West; Spitalfields & Banglatown; St Katharine's & Wapping; Weavers	Key Decision? Yes
<b>Summary of Decision</b>	Review of proposed removal of traffic management schemes implemented under the Liveable Streets programme.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22
<b>Community Plan Theme</b>	<b>A clean and green future</b>
<b>Cabinet Member</b>	Cabinet Member for Environment and the Climate Emergency
Who will be consulted before decision is made and how will this consultation take place	Relevant internal and external stakeholders including, but not limited to, emergency services, local schools and Transport for London have also been consulted.  Surveys on the proposals have been issued to residents in the areas directly affected. The survey is also available for the general public to complete.
Has an Equality Impact Assessment been carried out and if so the	Yes

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result of this Assessment?	
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
<b>Title of Report</b>	<b>Record of Corporate Directors Actions 2022/23 Q1</b>
	Ward All Wards
	Key Decision? No
<b>Summary of Decision</b>	This report sets out, for noting by Cabinet, the Corporate Director's Actions taken under Rule 10 (section 50 Record of Corporate Director's Actions (RCDA) - Waiving of Procurement Procedures) in Part C – Codes and Protocols of the Council's constitution. The section states that Corporate Director's Actions in respect of contracts over £100,000 must be reported to Cabinet for noting and this report fulfils this requirement.

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 28/09/22
<b>Community Plan Theme</b>	<b>All Priorities</b>
<b>Cabinet Member</b>	Cabinet Member for Resources and the Cost of Living
Who will be consulted before decision is made and how will this consultation take place	N/A N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A

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Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Contracts Forward Plan 2022/23 - Quarter 2</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>This report presents the contracts being procured during quarter two. The report also sets out the Contracts Forward Plan at appendix 2 to this report.</p> <p>The report asks for confirmation that all contracts can proceed to contract award after tender.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22		
<b>Community Plan Theme</b>	<b>A council that works for you and listens to you</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	<p>Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process.</p> <p>Necessary consultation will be undertaken in accordance with the Council's policies and procedures.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contract specific EQIA is expected to be completed by respective contract owners as part of the directorate approval.		
Contact details for comments or additional information	Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Blackwall Reach Regeneration: Update and GLA Proposal Phase 4</b>	Ward Poplar	Key Decision? No
<b>Summary of Decision</b>	The report updates on progress in respect of the Blackwall Reach Regeneration, for which London Borough of Tower Hamlets and the Greater London Authority		

## Forward Plan August 2022

are the joint clients. It explains proposals to progress future phases.

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22
<b>Community Plan Theme</b>	<b>Boost culture, business, jobs and leisure</b>
<b>Cabinet Member</b>	Cabinet Member for Regeneration, Inclusive Development and Housebuilding
Who will be consulted before decision is made and how will this consultation take place	<p>In respect of the decision required, Arvin and Sons Ltd (by GLA).</p> <p>Greater London Authority Development Partner – Swan Housing Association (contract delivery partner).</p> <p>Not applicable for the decision required. However, extensive and on-going consultation has been carried out with residents concerning the scheme, including development of a resident’s charter, provision of an offer to the community, successive planning applications, and numerous other community consultation and engagement activities. There has been specific consultation with affected business interest, Arvin and Sons Limited, by officers at the GLA who have been negotiating Arvin’s inclusion in the scheme as a delivery partner. Good practice has been followed by the GLA in this respect, as by LBTH in all of its consultations regarding the wider scheme.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	<p>An EQIA was not required at the time of the scheme’s inception or for the Compulsory Purchase process which the Council implemented successfully. However, Equalities considerations have been paramount and considered throughout the scheme which has been reported to Cabinet for a number of years. It has been reported that this is a comprehensive regeneration scheme which will transform and improve living conditions for residents on the Robin Hood Gardens Estate, who choose to remain in the area, and residents of the wider area, who will also benefit from the significant improvements to the quality of the homes, environment, community facilities, retail offer and so on, which the regeneration delivers. The project, as reported will have delivered the new homes for all tenants and leaseholders wishing to remain in the area by the end of 2022/23, and will provide a significant number of new homes for people in housing need across Tower Hamlets generally. The decision request via this report</p>
Contact details for comments or additional information	<p>Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk</p>
What supporting documents or other information will be available?	<p>3 Appendices comprising: Appendix 1 – Map showing all scheme phases Appendix 2 – Map showing Phase 4 Appendix 3 – Letter from the GLA requesting that the Mayor of Tower Hamlets endorses GLA proposal for Phase 4, as explained in the report.</p>
Is there an intention to consider this report in private session and if so	<p>Fully Exempt (the whole report will be exempt) The whole report is exempt, at the request of the Councils contract partner, the GLA, because it discusses commercially sensitive negotiations.</p>

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why?			
<b>Title of Report</b>	<b>Disposal – 89 Bishops Way, London E2 9HL</b>	Ward Bethnal Green West	Key Decision? Yes
<b>Summary of Decision</b>	To agree that 89 Bishops Way is surplus to requirements and to dispose of the property on the open market.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22		
<b>Community Plan Theme</b>	<b>TH Plan 3: Strong, resilient and safe communities</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made and how will this consultation take place	Internal  Children's Services have declared the property surplus and seeking to dispose of the building.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Valuation report Site Plan		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Valuation report contains the market value and recommended marketing price which may be detrimental to the marketing objectives of achieving best consideration. It would eliminate the market forces.		
<b>Title of Report</b>	<b>Pan London Commissioning for Residential Care</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>A lack of provision in London has resulted in high costs and placements at a great distance from the home local authority. There is an urgent need for greater influence over the market. The formation of a Pan-London Vehicle (PLV) for Commissioning will bring local authorities together in a new jointly owned legal vehicle to plan and commission provision for London children. The aim is for the collaboration of London local authorities purchasing power to stimulate new provision where required, achieve greater financial sustainability and improve outcomes for children.</p> <p>The PLV for Commissioning will initially focus on Secure Welfare provision as there is currently no provision in London. DfE have provided funding to support</p>		

Forward Plan August 2022

	<p>this development. firstly, with a focus on high-cost low incidence provision and subsequently wider residential provision. All projects would be agreed through the jointly owned vehicle by the participating local authorities</p>
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<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22		
<b>Community Plan Theme</b>	<b>Accelerate Education</b>		
<b>Cabinet Member</b>			
Who will be consulted before decision is made and how will this consultation take place	ALDCS  This consultation process is held with LIIA, who consulted with ALDCS.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No, because the LIIA is conducting this exercise.  [Please complete the Equalities screening tool at the end of this form to determine whether an equalities analysis will be required. If you require further support, please see the guidance and template on the intranet.]		
Contact details for comments or additional information	Susannah Beasley-Murray (Divisional Director of Supporting Families) susannah.beasley-murray@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Resources & Commissioning - London Innovation and Improvement Alliance (liia.london)		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Lease Restructure – 401 Mile End Road, E3</b>	Ward Bow West	Key Decision? No
<b>Summary of Decision</b>	<p>Authority is sought to surrender the existing lease of 10 years and take a new lease of 15 years.</p> <p>The annual rent of £120,159 will remain the same, and Cabinet authority is being sought as the annual rent is beyond delegated authority levels.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22		
<b>Community Plan</b>	<b>TH Plan 1: A better deal for children and young people: aspiration,</b>		

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<b>Theme</b>	<b>education &amp; skills</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made and how will this consultation take place			
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Existing lease Original Cabinet Approval dated 27 March 2019		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Gambling Policy 2022-2025</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	To agree the statutory consultation on the Gambling Policy 2022 -2025  The report details proposed changes to the Gambling Policy that must be reviewed every three years. These proposed changes have been subject to public consultation.		

<b>Decision maker</b> Date of decision	<b>Council</b> 16/11/22
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	
Who will be consulted before decision is made and how will this consultation take place	
Has an Equality Impact Assessment been carried out and if so the result of this	

Forward Plan August 2022

Assessment?			
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Strategic delivery and performance reporting – Q1 and Q2 2022/23</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	This report provides the Mayor in Cabinet with an update on the delivery and implementation of the council's Strategic Plan.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 30/11/22
<b>Community Plan Theme</b>	
<b>Cabinet Member</b>	Mayor
Who will be consulted before decision is made and how will this consultation take place	N/A N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted



Forward Plan August 2022

<b>Title of Report</b>	<b>Update of the Protocol for the Identification of Contaminated Land 2022</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	To endorse and agree the identification of contaminated land and the regulatory controls		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 30/11/22		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Cabinet Member for Environment and the Climate Emergency		
Who will be consulted before decision is made and how will this consultation take place	Planning and Public Health  Internal stakeholders only		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Air Quality Action Plan 2022-2027</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	To agree and review the statutory Air Quality Action Plan 2022-2027 The report details proposed changes to the Air Quality Action Plan that must be reviewed every five years. These proposed changes have been subject to public consultation.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/10/22		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		

## Forward Plan August 2022

<b>Cabinet Member</b>	Cabinet Member for Environment and the Climate Emergency
Who will be consulted before decision is made and how will this consultation take place	Businesses, Residents, Partners, Council departments – as detailed in the report  Consultation on the Plan has taken place with businesses and other key stakeholders. Relevant considerations have been taken into account
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes - included in report
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk
What supporting documents or other information will be available?	Yes - included in report
Is there an intention to consider this report in private session and if so why?	No, Unrestricted





<p><b>Overview and Scrutiny Committee</b></p> <p>26 September 2022</p>	
<p><b>Report of:</b> Sharon Godman, Director of Strategy, Improvement and Transformation</p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>Overview &amp; Scrutiny Work Programme 2022-23</b></p>	

<b>Originating Officer(s)</b>	Afazul Hoque, Head of Corporate Strategy & Communities Daniel Kerr, Strategy & Policy Lead Filuck Miah, Senior Strategy and Policy Officer
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	No
<b>Reason for Key Decision</b>	Significant impact on wards
<b>Strategic Plan Priority / Outcome</b>	<p>[State Priority and/or Outcome from the <a href="#">Strategic Plan 2022-26</a>]</p> <ol style="list-style-type: none"> <li>1. Tackling the cost-of-living crisis</li> <li>2. Providing homes for the future</li> <li>3. Accelerating education</li> <li>4. Boosting culture, business, jobs and leisure</li> <li>5. Investing in public services</li> <li>6. Empowering communities and fighting crime</li> <li>7. Working towards a clean and green future</li> <li>8. A council that listens and works for everyone</li> </ol>

## Executive Summary

This report sets out the 2022/23 work programmes for the:

- Overview and Scrutiny Committee;
- Health & Adults Scrutiny Sub-Committee;
- Housing & Regeneration Scrutiny Sub-Committee; and
- Children & Education Scrutiny Sub-Committee.

This report also describes the work programmes for the Scrutiny Leads:

- Resources & Finance; and
- Environment & Community Safety.

The work programme has been informed by a councillor workshop session, discussion with all councillors at first Sub-Committee meetings, and in consultation with senior officers and partner agencies. The Committee also used intelligence from a range of sources including the Mid pandemic residents survey, council

performance reports, annual complaints data and horizon scanning on key national, regional, and local issues that scrutiny may want to engage with.

## **Recommendations:**

Overview and Scrutiny Committee is recommended to:

1. Agree and note the proposed Scrutiny Work Programme 2022-23 as set in Appendices 1-6

## **1 REASONS FOR THE DECISIONS**

- 1.1 The work programme of the Overview and Scrutiny Committee (OSC), its three sub-committees, and two Scrutiny Leads set out focus areas that scrutiny members have identified as important to scrutinise over this municipal year.

## **2 ALTERNATIVE OPTIONS**

- 2.1 The scrutiny work programme is delivered on ad hoc basis. This is not recommended as it is unfocused and is not an efficient use of members and officers time and will not have an impact on improving outcomes for residents.

## **3 DETAILS OF THE REPORT**

- 3.1. For 2022/23, the scrutiny function is undertaken by an Overview and Scrutiny Committee and three Scrutiny Sub-Committees (Health & Adults, Housing & Regeneration, and Children's & Education). There is also a dedicated Scrutiny Lead for Resources & Finance and Environment & Community Safety.
- 3.2. The terms of references for OSC and the Sub-Committees were agreed at the first meeting of each committee.
- 3.3. The work programming process was conducted for each Scrutiny Committee and Scrutiny Lead to provide a focus for the scrutiny function and to ensure that it targets its work at areas which will add real value, improve outcomes for residents and support the council to achieve its strategic aims.

### **Developing the work programme**

- 3.4. Members of the Overview & Scrutiny Committee (OSC) held a workshop on 16 July 2022 to discuss their work programme for 2022/23. This was a joint workshop across all Scrutiny Committees to develop a co-ordinated approach to delivering Scrutiny in 2022/23.

- 3.5. In preparation for the workshop, all Directorate Leadership Teams (DLT) were engaged and asked to highlight areas where Scrutiny will add value to their work, identify key challenges, areas of policy development and key decisions. This included a consideration of the timing of items and how to engage partners or independent experts. There was a specific focus on items where scrutiny could help shape policy development and allow input into strategies and key decisions whilst in their drafting stages. This will provide scrutiny with an opportunity to add value and ensure the robustness and transparency of key policies and decisions. Scrutiny Members and supporting officers will prioritise early and regular engagement with DLTs to ensure the strategic focus of the work programme is maintained throughout the year.
- 3.6. Scrutiny Leads also met with Corporate Directors, Divisional Directors, and Cabinet Members to discuss their portfolios, consider how they can best work with each other, and understand where the efforts of scrutiny can be put to best use. Scrutiny Leads will continue to meet with Corporate Directors and Cabinet Members on a quarterly basis to help embed scrutiny as a tool for continuous improvement. It will also provide a space outside of formal committee meetings to discuss key issues and prioritise, scope, and agree the format of scrutiny activities throughout the year
- 3.7. The first meeting of each Sub-Committee was framed as a Members induction and provide members across all Committees with an opportunity to feed into the development of the work programme. This included a brief overview of the portfolio from services, with officers given the opportunity to sign post members to areas where they can support their work through scrutiny. This was followed by a members discussion to put forward topics they would like to see considered at the OSC workshop and included in the work programme.

### **OSC Work Programme Workshop**

- 3.8. To identify areas of focus for the Committee, the workshop considered:
- Scrutiny values.
  - Prioritisation methods and tools.
  - Council priorities, performance information and horizon scan information.
  - How to engage residents and partners more effectively.
  - Outcomes the Committees wish to achieve.
- 3.9. Members also considered what makes an effective work plan and held discussions to explore how Scrutiny could add value to service delivery and what Members understood to be the key priorities for the Council.
- 3.10. Members voted on their priorities for each Committee and produced a list of the top five areas for each Committee to cover. In developing the work programme, OSC were clear that they wanted to look at fewer issues in more depth and be clear about what outcomes they want to achieve and how they can add value to allow them to make more effective recommendations.

### **Agreeing the work programme**

- 3.11. Following the workshop, discussions were held with the Scrutiny Leads to prioritise, scope and agree the format of scrutiny activities for the year. Scrutiny Leads agreed and specified the priorities in their area, developed an understanding of OSC priority outcomes, and defined how scrutiny can add value. This was presented back to the OSC on 28 July for discussion.
- 3.12. Additionally, an online form was developed to capture resident's views on what they feel the focus areas for the work programme should be. There have already been several submissions. All responses will be considered by Scrutiny Members for incorporation into agenda items throughout the year.

### **Types of scrutiny**

- 3.13. The 2022/23 the scrutiny work programme will comprise of different types of scrutiny focus:
- **Scrutiny Spotlight Sessions:** a Cabinet Member and/or a senior leader from a stakeholder organisation (e.g. the Borough Commander) provides an overview of their work, including key risks within their portfolio, and is then questioned by members of the Committee;
  - **Scrutiny Reviews:** led by a scrutiny lead member to examine a topic over multiple evidence gathering sessions, followed by a report with recommendations for service improvement. These are directly supported by an officer from Corporate Strategy & Communities Team, with input from the relevant directorates;
  - **Scrutiny Challenge Sessions:** led by a scrutiny lead member, these take place during one 'deep dive' evidence gathering session and are followed by a report with recommendations for service improvement. These are directly supported by an officer from Corporate Strategy & Communities Team, with input from the relevant directorates;
  - **Budget & Policy Framework Scrutiny:** The Committee has a mandatory consultation role on all items that are the responsibility of Full Council to agree rather than the Executive, including the budget.

### **Member Development**

- 3.14. The OSC Chair and all Scrutiny Leads are new to their role. Additionally, many of the members sitting on Scrutiny Committees are new to their role. There will be a strong emphasis on member development to ensure they have the skills to be effective and succeed in their role.
- 3.15. Members have already received a scrutiny induction which provided them with information on scrutiny's role, powers and their role within this. Furthermore, a detailed induction into the specific portfolio of each Sub-Committee was given to introduce the topics they will be looking at and what services are trying to achieve.



3.16. In addition to this, the Centre for Governance and Scrutiny will be delivering three key training sessions for members:

- Effective Questioning Skills Training 29 September 2022
- Strategic role of Scrutiny Training 4th October 2022
- Finance Scrutiny 31 October 2022

3.17. Members have undertaken a skills audit to help understand where they require further support to be effective in their role. Initial feedback from the skills audit highlights the need for further development in the following areas:

- effective chairing,
- questioning skills,
- soft engagement and exposure to different strategic and partnership boards,
- public speaking skills,
- carrying out external research and visits,
- monitoring and challenging poor performance,
- budget scrutiny and strategic thinking.

3.18. Further training will be organised accordingly throughout the year. In addition to external training, services will be engaged to see where they can provide briefing sessions for members to help inform their subject knowledge on a specific topic i.e., target setting, which will in turn help their understanding and line of questioning at meetings.

#### **4 EQUALITIES IMPLICATIONS**

4.1 The Public Sector Equality Duty (as set out in the Equality Act 2010) aims to embed equality considerations into the day-to-day work of public bodies, so that they tackle discrimination and inequality and contribute to making society fairer.

4.2 The Overview and Scrutiny Committee and scrutiny sub-committee work programmes include key equality considerations of the Strategic Plan, including reducing inequality, promoting community cohesion and enabling community engagement. Identifying and prioritising issues, which are important to local residents, will play an important role in developing the work programme to drive service improvement.

4.3 Key to addressing equalities issues, is making scrutiny more accessible to residents. Accordingly, a communications plan will be developed to help engage residents in scrutiny and a strong emphasis will be placed on listening to residents' views as part of the evidence gathering for scrutiny reviews/challenge sessions and spotlight sessions.

- 4.4 To ensure the Scrutiny work programme captures the diverse range of resident's views and concerns, an online form has been created to allow them to submit their items for OSC to consider as part of the 2022/23 work programme. This will be promoted through the Council's social media channels to ensure all residents are aware of this opportunity and their submissions will be taken into account when reviewing relevant items.

## **5 OTHER STATUTORY IMPLICATIONS**

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:

- Best Value Implications,
- Consultations,
- Environmental (including air quality),
- Risk Management,
- Crime Reduction,
- Safeguarding.
- Data Protection / Privacy Impact Assessment.

- 5.2 [Report authors should identify any other specific issues relevant to consideration of this report. Including, but not limited to, the issues noted above. This section of the report can also be used to re-emphasise particular issues that Members must have considered before taking the decision (for example issues that may come up if an objection was taken to court). Note – Paragraph 5.1 MUST NOT be deleted.]

## **6 COMMENTS OF THE CHIEF FINANCE OFFICER**

- 6.1. This report sets out the proposed Overview and Scrutiny Committee work programme for the Municipal Year 2022-23. It also includes draft work programmes for the Health & Adults, Housing & Regeneration and Children's & Education Scrutiny Sub-committees.
- 6.2. It is envisaged that the work programme will be delivered through existing resources and therefore there are no additional financial implications arising from the recommendations within this report. However, in the event that additional resources may be required to deliver particular aspects of the work programme, these will need to be considered as part of the council's budget setting and medium-term financial strategy.

## **7 COMMENTS OF LEGAL SERVICES**

- 7.1 Section 9F of the Local Government Act 2000 requires authorities to set up an Overview and Scrutiny Committee. The Overview and Scrutiny Committee has a strategic and co-ordinating role over the Council's scrutiny function and in that regard, the Committee sets its own work programme.

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## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- NONE

### **Appendices**

- Appendix 1: Overview & Scrutiny Committee work programme 2022/23
- Appendix 2: Health & Adults Scrutiny Sub-committee work programme 2022/23
- Appendix 3: Housing & Regeneration Scrutiny Sub-committee work programme 2022/23
- Appendix 4: Children's & Education Scrutiny Sub-committee work programme 2022/23
- Appendix 5: Scrutiny Lead Resources & Finance work programme 2022/23
- Appendix 6: Scrutiny Lead Environment & Community Safety work programme 2022/23

### **Background Documents – Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012**

- List any background documents not already in the public domain including officer contact information.
- These must be sent to Democratic Services with the report
- State NONE if none.

### **Officer contact details for documents:**

Or state N/A

**Appendix 1: Overview & Scrutiny Committee Work Programme 2022/23: Chair:  
Cllr Musthak Ahmed**

Meeting	Scrutiny Activity	Title	Description	Speakers
<b>Thursday 28 July</b>	Strategic Performance	Strategic Plan 2022-26	To provide a robust critical friend challenge of the council's draft strategic plan 2022-26 and make recommendations on areas for improvement and further consideration	<b>Mayor Lutfur Rahman</b>
	OSC Work Programme	Draft OSC Work Programme	To review the OSC work programme for 2021/22	<b>Cllr Musthak Ahmed</b>
	Appointments	Co-optee appointments	To confirm appointments of scrutiny co-opted members	<b>Cllr Musthak Ahmed</b>
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>
<b>Monday 26 September</b>	OSC Work Programme	Draft OSC Work Programme	Agree scrutiny work programme	<b>Cllr Musthak Ahmed</b>
	Strategic Performance Monitoring	P3 Budget Monitoring Report	To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money	<b>Cllr Saied Ahmed</b> Cabinet Member for Resources and the Cost of Living  <b>Kevin Bartle</b> Corporate Director, Resources
	Spotlight	Customer Service Strategy	To review resident access to services and consider how the council ensures its services are accessible for those who find it difficult to access digital provision	<b>Cllr Kabir Ahmed</b> Cabinet Member Lead Kabir Ahmed  <b>Raj Chand</b> Director of Customer Services
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic	<b>Cllr Musthak Ahmed</b>

			recommendations	
<b>Monday 24 October</b>	Spotlight	Waste Services	To review the performance of Waste Services and make recommendations for improvement.	<b>Cllr Kabir Hussain</b> Cabinet Member for Environment and the Climate Emergency  <b>Dan Jones</b> Director of Public Realm
	Spotlight	Recycling	To review the level of recycling in the borough and make recommendations on how this can be improved	<b>Cllr Kabir Hussain</b> Cabinet Member for Environment and the Climate Emergency  <b>Dan Jones</b> Director of Public Realm
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>
<b>Monday 28 November</b>	Strategic Performance Monitoring	Strategic Performance & Delivery Reporting Q1 & Q2 2022/23	To review the council's performance against the strategic goals and provide critical friend challenge to service delivery	<b>Mayor Lutfur Rahman</b>  <b>Will Tuckley</b> Chief Executive
	Strategic Performance Monitoring	P6 Budget Monitoring Report	To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money	<b>Cllr Saied Ahmed</b> Cabinet Member for Resources and the Cost of Living  <b>Kevin Bartle</b> Corporate Director, Resources
	Budget	MTFS and Budget report (first version)	To provide critical friend challenge to the budget setting process in line with the Council's priorities	
	Budget	Fees and Charges report	To provide critical friend challenge and review the fees and charges 2022/23 is in line with the Council's priorities	
	Pre-Cabinet	Pre-Decision	To review Cabinet decisions	<b>Cllr Musthak</b>

		Scrutiny	and make strategic recommendations	<b>Ahmed</b>
<b>Monday 12 Dec</b>	Spotlight	Climate Emergency	To understand and review the plans in place to tackle the climate emergency	<b>Cllr Kabir Hussain</b> Cabinet Member for Environment and the Climate Emergency  <b>Dan Jones</b> Director of Public Realm
	Tracking Recommendations	Air Quality	To track the implementation of actions in response to the recommendations made in the scrutiny challenge session	<b>Cllr Kabir Hussain</b> Cabinet Member for Environment and the Climate Emergency  <b>Dan Jones</b> Director of Public Realm
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>
Monday 9 January	Budget & Policy Framework	Budget Scrutiny	To provide a critical friend challenge to the budget setting process in line with the Council's priorities	<b>Cllr Saied Ahmed</b> Cabinet Member for Resources and the Cost of Living  <b>Kevin Bartle</b> Corporate Director, Resources
Monday 23 January	Spotlight	Community Safety Spotlight with Cabinet Member and Borough Commander	To understand challenges and key areas of work undertaken to tackle community safety	<b>Ohid Ahmed</b> Cabinet Member for Safer Communities  <b>Mike Hamer</b>

				(Interim) Borough Commander
	Tracking Recommendations	Swimming provision in the borough	To track the implementation of actions in response to the recommendations made in the scrutiny challenge session	<b>Cllr Iqbal Hossain</b> Cabinet Member for Culture and Recreation  <b>James Thomas</b> Corporate Director Children & Culture
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>
Monday 20 February	Strategic Performance Monitoring	Strategic Performance & Delivery Reporting Q3 2022/23	To review the council's performance against the strategic goals and provide critical friend challenge to service delivery	<b>Mayor Lutfur Rahman</b>  <b>Will Tuckley</b> Chief Executive
	Strategic Performance Monitoring	P9 Budget Monitoring Report	To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money	<b>Cllr Saied Ahmed</b> Cabinet Member for Resources and the Cost of Living  <b>Kevin Bartle</b> Corporate Director, Resources
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>
Monday 27 March	Spotlight	Mayors Spotlight	To hold the Mayor to account and understand achievements, priorities and challenges.	<b>Mayor Lutfur Rahman</b>
	Tracking Recommendations	Parking scrutiny	To track the implementation of actions in response to the recommendations made in the scrutiny challenge	<b>Cllr Kabir Hussain</b> Cabinet Member for

			session	Environment and the Climate Emergency  <b>Dan Jones</b> Head of Public Realm
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>
Monday 24 April	OSC Report	OSC Annual Report 2022/23	To review and approve the OSC annual report	<b>Cllr Musthak Ahmed</b>
	Spotlight	Street & Parks Cleanliness	To review the Council's actions and future plans to improve the cleanliness of parks and streets in the borough	<b>Cllr Kabir Hussain</b> Cabinet Member for Environment and the Climate Emergency  <b>Dan Jones</b> Director of Public Realm
	Pre-Cabinet	Pre-Decision Scrutiny	To review Cabinet decisions and make strategic recommendations	<b>Cllr Musthak Ahmed</b>

**Appendix 2: Health & Adults Sub-Committee Work Programme 2022/23: Chair: Cllr Ahmodur Khan**

Meeting	Scrutiny Activity	Title	Description	Speakers
Tuesday 18 October	Work Programme	Health & Adults Sub-Committee Work programme	Agree Committee Work Programme	<b>Cllr Ahmodur Khan</b>
	Spotlight	ICS delivery at a Place level	Review how the local approach to integrated health and social care system has improved services for residents and consider Social Care's parity and level of influence with NHS structures	<b>Cllr Gulam Kibria Choudhury</b> Cabinet Member for Health, Wellbeing &



				<p>Social Care</p> <p><b>Denise Radley</b> Corporate Director of Health, Adults and Community and Deputy Chief</p> <p><b>Somen Banerjee</b> Director of Public Health</p> <p><b>Warwick Tomsett</b> Joint Director of Integrated Commissioning</p>
	Scrutiny Review	Review Workforce shortages across the sector	To review pre-covid H&SC workforce strategy and understand what the issues are impacting recruitment and retention of H&SC staff.	tbc
<b>Tuesday 6 December</b>	Spotlight	Improving access to GP Services	Understanding why GP access (physical appointments) continues to be a barrier for patients and developing solutions for improvements to access	<p><b>Cllr Gulam Kibria Choudhury</b> Cabinet Member for Health, Wellbeing &amp; Social Care</p> <p><b>Denise Radley</b> Corporate Director of Health, Adults and Communities and Deputy Chief</p>
	Scrutiny Review	Tackling Workforce shortages across the sector	To review pre-covid H&SC workforce strategy and understand what the issues are impacting recruitment and retention of H&SC staff.	tbc

<p><b>14 February</b></p>	<p>Spotlight</p>	<p>Tackling BAME inequalities on access to Mental Health Services</p>	<p>Understanding why the BAME community face challenges in accessing mental health services and developing recommendations to address this</p>	<p><b>Cllr Gulam Kibria Choudhury</b> Cabinet Member for Health, Wellbeing &amp; Social Care</p> <p><b>Denise Radley</b> Corporate Director of Health, Adults and Community and Deputy Chief</p> <p><b>Somen Banerjee</b> Director of Public Health</p> <p><b>Warwick Tomsett</b> Joint Director of Integrated Commissioning</p>
<p><b>12 April</b></p>	<p>Spotlight</p>	<p>Tackling Obesity</p>	<p>Assessing the effectiveness of current strategy and comms on tackling obesity in the borough and what more needs to be done</p>	<p><b>Cllr Gulam Kibria Choudhury</b> Cabinet Member for Health, Wellbeing &amp; Social Care</p> <p><b>Denise Radley</b> Corporate Director of Health, Adults and Community and Deputy Chief</p> <p><b>Somen Banerjee</b> Director of Public Health</p>

Scrutiny Activity	Title	Description
Scrutiny Review	Tackling Workforce shortages across the sector	To review pre-covid H&SC workforce strategy and understand what the issues are impacting recruitment and retention of H&SC staff.

**Appendix 3: Housing & Regeneration Scrutiny Sub-committee work programme 2022/23: Chair: Cllr Abdul Mannan**

Meeting	Scrutiny Activity	Title	Description	Speakers
<b>20 October</b>	Work Programme	Housing & Regeneration Sub-Committee work programme	Agree Committee Work Programme	<b>Cllr Abdul Mannan</b>
	Spotlight	Council representation on the boards of social landlords	Exploring the feasibility of having council representation on the boards of social landlords operating in the borough	<b>Karen Swift</b> Director of Housing and Regeneration <b>Andrea Baker</b> Chair THHF
	Spotlight	Approach & supporting homeless applications	Examine the council's approach to supporting homeless applicants	<b>Karen Swift</b> Director of Housing and Regeneration
<b>15 December</b>	Strategic Performance	Social Landlords Performance Report	Review social landlords' performance for Quarters 1 and 2	<b>Karen Swift</b> Director of Housing and Regeneration <b>Andrea Baker</b> Chair THHF
	Spotlight	Parking on Housing Estates	Reviewing parking on housing estates and learning from best practice.	<b>Karen Swift</b> Director of Housing and Regeneration <b>Andrea Baker</b> Chair THHF
	Spotlight	Approach to regeneration	Examine the approach to regeneration and how this can be linked to assisting	<b>Ellie Kershaw</b> Interim Director of Integrated Growth and Development

			local business recovery and making the best use of available local labour, particularly from excluded communities	
<b>16 February</b>	Pre-Cabinet	THH Resident Consultation Feedback on Bringing THH Back in house	Feedback on the findings of the consultation process with THH residents ahead of the Cabinet report on the proposal	<b>Karen Swift</b> Director of Housing and Regeneration
	Spotlight	Developing a new Local Plan	Reviewing planning and building control issue and how this can be used to influence priorities for developing a new Local Plan	<b>Jen Peters</b> Director of Planning and Building Control
	Spotlight	Change in Private Sector Tenant rights	Reviewing the implications on the government's Renter's Reform Bill if published	<b>Karen Swift</b> Director of Housing and Regeneration
<b>27 April</b>	Strategic Performance	Social Landlords Performance Report	Review social landlords' performance for Quarter 3	<b>Karen Swift</b> Director of Housing and Regeneration <b>Andrea Baker</b> Chair THHF
	Spotlight	Housing Strategy Refresh	Review the housing strategy refresh in light of the new administration's housing priorities	<b>Karen Swift</b> Director of Housing and Regeneration
	Spotlight	ASB on Housing Estates	Reviewing ASB on housing estates and learning from best practice in tackling the problem.	<b>Karen Swift</b> Director of Housing and Regeneration <b>Andrea Baker</b> Chair THHF

Scrutiny Activity	Title	Description
Scrutiny Challenge Session	Review the proposal to consult residents on the option to bring THH back in house	Review the consultation pack and questions to be asked of the council's tenants and leaseholders on the option to bring Tower Hamlets Homes back in-house

**Appendix 4: Children's & Education Sub-Committee Work Programme 2022/23:**  
**Chair: Cllr Bodrul Choudhury**

Meeting	Scrutiny Activity	Title	Description	Speakers
<b>13 October</b>	Work Programme	Children's & Education Sub-Committee Work Programme	Agree Committee Work programme	<b>Cllr Bodrul Choudhury</b>
	Youth Justice Spotlight	Youth Justice	To review the performance of the youth justice service, focusing specifically on drugs, grooming of young people, and county lines	<b>Cllr Maium Talukdar</b> Cabinet Member for Education and Lifelong Learning
		HM Inspection of Probation report: Inspection of youth offending services in Tower Hamlets	To understand the findings from the inspection report and review the plans for improvement	<b>James Thomas</b> Corporate Director of Children & Culture  <b>Susannah Beasley-Murray</b> Director of Supporting Families  <b>Kelly Duggan</b> Head of Service  <b>Lucky Singh</b> Police
<b>8 December</b>	Education Spotlight	Education	To understand the plans in place to increase the educational attainment of pupils in the borough and how we are developing links with businesses to provide mentorship opportunities, increase social capital, and support children to access top universities	<b>Cllr Maium Talukdar</b> Cabinet Member for Education and Lifelong Learning  <b>James Thomas</b> Corporate Director of Children & Culture  <b>Steve Nyakatawa</b> Director of Education
		SEND	To review the council's	

		Statement of Action	progress against the statement of action in response to the SEND Inspection in 2021	<b>Tracey Smith</b> Performance (THEP)  <b>John O-Shea</b> SEND
<b>09 Feb</b>	Youth provision Spotlight	Youth provision	To review the performance of the current youth provision and consider how we can improve and increase provision, especially for girls.	<b>Cllr Maium Talukdar</b> Cabinet Member for Education and Lifelong Learning  <b>James Thomas</b> Corporate Director of Children & Culture  <b>Susannah Beasley-Murray</b> Director of Supporting Families <b>Kelly Duggan</b> Head of Service
<b>04 May</b>	Social Care & Safeguarding spotlight	Social care	Hold a spotlight on the performance of children's social care including improvements since Ofsted inspection and consider the findings from the National Government Children Social Care Review and the council's response.  Review the work of the Children Safeguarding Partnership and learning from statutory reviews.	<b>Cllr Maium Talukdar</b> Cabinet Member for Education and Lifelong Learning  <b>James Thomas</b> Corporate Director of Children & Culture  <b>Susannah Beasley-Murray</b> Director of Supporting Families  <b>Louise Griffiths</b> Safeguarding Children Partnership Strategy Manager  <b>Korkor Caesar</b> NHS  <b>Mike Hamer</b> Police

Scrutiny Activity	Title	Description
Scrutiny Challenge Session	Increasing women and	To review sports provision for

girls access to sports provision

women and girls in the brough and understand plans in place to increase access

**Appendix 5: Cllr Sabinha Khan – Scrutiny Lead Resources & Finance Work Programme 2022-23**

Area of work	Method
<b>Portfolio Overview</b>	<ul style="list-style-type: none"> <li>• Regular meetings with Corporate Director Resources</li> <li>• Induction meetings with Divisional Directors &amp; Heads of Services</li> <li>• Service Visits</li> </ul>
<b>Grants Scrutiny</b>	<ul style="list-style-type: none"> <li>• Attendance at Grants Determination Sub Committee</li> <li>• Presenting OSC Questions and comments</li> </ul>
<b>Scrutiny Review: Food Poverty</b>	<b>Develop an understanding of the impact of the cost-of-living crisis on residents and review whether the council has robust plans to tackle food poverty both in the short and long term.</b>

**Appendix 6: Cllr Abdul Malik – Scrutiny Lead Environment & Community Safety Work Programme 2022-23**

Area of work	Method
<b>Portfolio Overview</b>	<ul style="list-style-type: none"> <li>• Regular Meeting with Corporate/ Divisional Directors of Place and HAC</li> <li>• Induction meetings with Divisional Directors and Heads of Services</li> <li>• Service Visits</li> </ul>
<b>Scrutiny Review: Women's Safety</b>	<b>Review the approach to ensuring women's safety in the borough and make recommendations on how this can be improved</b>

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